



LOMA LINDA UNIVERSITY

University Libraries

Heritage Research Center

Photoduplication Shipping Options

Domestic

Method	Limitations	Tracking?	Delivery Time	Handling fee	Shipping
Pick up in Department				\$0	\$0
Email	Available for low-res scans only	No		\$ 5.00	\$0
First-Class Mail ® (USPS)	Pkgs 13 oz or less, or letters 3.5 oz or less	No	1-3 days	\$ 5.00	*
Priority Mail (USPS)	Packages 70 lbs or less	No	2-3 days	\$ 5.00	*
Priority Mail Flat-Rate (USPS)	Must fit into designated box	No	2-3 days	\$ 5.00	*
Priority Mail Flat-Rate APO/FPO (USPS)	Must fit into designated box	No	2-3 days	\$ 5.00	*
UPS		Yes	†	\$ 5.00	†

International

Method	Limitations	Tracking?	Delivery Time	Handling fee	Shipping
Email	Available for low-res scans only	No		\$ 5.00	\$
First-Class Mail ® International (USPS)	Pkgs 4 lbs or less	No	Uncertain	\$ 5.00	*
Priority Mail International (USPS)	Pkgs 4 lbs or less	No	Uncertain	\$ 5.00	*
Priority Mail International Flat-Rate (USPS)	Designated box, 20 lbs or less	No	Uncertain	\$ 5.00	*

NOTE: Handling fee doubles for RUSH requests.

* For a rough calculation of shipping costs for USPS, go to postcalc.usps.gov or www.usps.com and click on “Calculate Postage”

† For a rough calculation of UPS shipping charges and delivery times, go to www.ups.com