



LOMA LINDA UNIVERSITY

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Heritage Research Center

Photoduplication Fees

Acceptance of all orders is subject to administrative approval. In addition to the fees below, there is a **handling charge of \$ 5.00**, plus postage, for orders delivered by mail. Fees are subject to change without notice.

Payment made by cash, check or money order only. Payment is required before orders can be initiated. Turnaround times vary depending on the type of product ordered and staff availability. We can provide an estimate on request. Rush orders are accepted at the Department's discretion and are subject to a doubling of the service and per-image fees.

If you plan to publish any materials copied from the Department's collections, you must complete the Agreement for the Use of Photographs Form and the Notification of Intent to Publish form.

Fee Schedule:

Digital Scans

Scans from Konica Minolta Bizhub 353:

| | |
|--|---------|
| PDF reference copies | \$ 5.00 |
| Dpi choice (circle one): 200x100 200x200 300x300 400x400 600x600 | |

Low-resolution (72 dpi) scan from Epson Expression 10000XL:

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|---|---------|
| JPEGs suitable for reference or PowerPoint purposes | \$10.00 |
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High-resolution (300 - 600 dpi) scans from Epson Expression 10000XL:

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| TIFFs or JPEGs suitable for publication, per image | \$20.00 |
| High-quality inkjet prints from above, additional per image | \$15.00 |

Extremely high-resolution (1200 dpi) scans from Epson Expression 10000XL:

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|----------------|---------|
| TIFFs or JPEGs | \$35.00 |
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| Images from Canon EOS Rebel XSi digital camera | |
|---|---------|
| High resolution JPEG | \$20.00 |
| Studio setup charge for above, per image | \$15.00 |

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| CD-ROM or DVD (media), per disc required | \$ 5.00 |
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|--|-------------------------|
| Prints from Microfilm / Microfiche: | \$.25 / per page |
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| Conventional Photocopies and Prints off databases: | |
|---|----------------------|
| Black & white | \$.05 / per exposure |
| Color | \$.25 / per exposure |

NOTE: Materials requiring special handling due to size, fragility, or format will be assessed an additional fee based on the labor involved will be assessed.